

PLANNING DEPARTMENT
SPECIAL EXCEPTION
SUPPLEMENTAL APPLICATION FORM

TOWN OF HILTON HEAD ISLAND

THIS FORM MUST BE ACCOMPANIED BY A MASTER APPLICATION FORM.

Please TYPE or PRINT legibly

NAME OF DEVELOPMENT: _____

DENSITY (UNITS/ROOMS PER NET ACRE OR SQUARE FEET PER NET ACRE): _____

SPECIFIC SPECIAL EXCEPTION USE BEING REQUESTED: _____

ALL OF THE FOLLOWING ITEMS MUST BE ATTACHED IN ORDER FOR THIS APPLICATION TO BE COMPLETE. SEE LMO SECTION 16-3-1702 FOR MORE INFORMATION.

- ☐ SITE PLAN SHOWING THE PRELIMINARY PROPOSED LOCATION OF STRUCTURES OR USE, ACCESS POINTS AND WETLANDS ON THE PROPERTY.
(8 *FOLDED* 11" X 17" SETS AND 1 FULL SIZE SET)
- ☐ WRITTEN EXPLANATION OF THE CONSISTENCY OF THE USE TO THE CHARACTER AND PURPOSE OF THE ZONING DISTRICT AND THE COMPEHENSIVE PLAN. (8)
- ☐ INFORMATION ON TRAFFIC IMPACT OF THE PROPOSED USE. (8)
- ☐ WRITTEN EXPLANATION OF HOW AND WHY THE REQUESTED SPECIAL EXCEPTION MEETS EACH OF THE CRITERIA LISTED IN LMO SECTION 16-3-1705. (8)
- ☐ LIST OF OWNERS OF RECORD TO RECEIVE NOTIFICATION. (SEE NOTE 1.)
- ☐ FILING FEE

NOTE 1: THE APPLICANT SHALL PROVIDE NOTICE OF A PUBLIC HEARING TO ALL LAND OWNERS OF RECORD WITHIN THREE HUNDRED AND FIFTY (350) FEET ON ALL SIDES OF THE PARCEL(S) BEING CONSIDERED FOR A VARIANCE. SUCH NOTICE SHALL BE MAILED BY CERTIFIED MAIL, THIRTY (30) DAYS PRIOR TO THE BOARD OF ZONING APPEALS MEETING. LMO SECTION 16-3-111-C.

NOTE 2: THE APPLICANT SHALL SUBMIT TO THE ADMINSTRATOR NO LESS THAN SEVEN (7) CALENDAR DAYS PRIOR TO THE MEETING AN AFFIDAVIT OF COMPLIANCE WITH THIS NOTICE REQUIREMENT. LMO SECTION 16-3-111-C(2).

FOR OFFICIAL USE ONLY

DATE RECEIVED: _____

TIME: _____

ACCEPTED BY: _____

MASTER TRACKING NUMBER: _____